

MINUTES

TOWN OF WAYNE **PLANNING COMMISSION** MEETING

Wayne Town Hall - 6030 Mohawk Road, Campbellsport, WI 53010

August 16, 2023 at 6:35 p.m. to 7:32 p.m.

1. Call meeting to order - Klemme
2. Approval of Agenda for August 16, 2023
  - a. Corrections and/or deletions - none
  - b. Approval - **Motion**(/Ellenbecker/Etta) to approve the August 16, 2023 agenda. Motion carried.
3. Approval of Minutes for July 19, 2023 Planning Commission meeting -
  - a. Corrections - None.
  - b. Approval - **Motion**(Oelhafen/Hesprich) to approve the July 19, 2023 - Planning Commission meeting minutes. Motion carried.
4. Visitors Comments/Concerns - None
5. Zoning Report
  - a. Caleb Trainor would like to move a house. Pfeifer is wondering if there are any road bonds if issues arrive.
  - b. Pfeifer developed a Right of Way application form. Post on the website. Pfeifer will present a fee schedule at the September meeting.
  - c. Pfeifer would like the Town to adopt a residential and commercial building codes ordinance.
  - d. A public meeting will be set up for September 13, 2023 for the following ordinance changes:
    - i. New ordinance to work in the Right of Way. A permit is required. Section 2.08
    - ii. Driveways - Culverts on town roads shall be installed according to the approved Town Driveway permit. No concrete surface shall be allowed in the highway right of way on Town roads except where a concrete curb has been installed as part of the roadway. Section 5.06
    - iii. Recreational Vehicles - The use of a travel trailer or motorhome on vacant parcels is limited to recreation only. Section 5.05
    - iv. Adoption of residential and commercial building codes. New ordinance 2023-01
6. Old Business
  - a. McClain, Brent (5310 Sunset) - Build outbuilding in front of an existing outbuilding which is in front of the house - CUP
    - i. Review and recommendation.- **Motion**(Ellenbecker/Etta) to recommend to the Board that the CUP be approved. Motion carried.
7. New Business
  - a. Canter, Chris (W5591 St Killian Dr) - Division of land and/or clubhouse
    - i. Review and recommendation - Canter has 2 parcels, each has a home on it but only one driveway going to both homes. An additional driveway is needed. Each home must have their own driveway.
8. Date for next meeting - September 20, 2023. The meeting will be changed to September 13, 2023
9. Adjourn - **Motion**(Oelhafen/Hesprich) to adjourn. Motion carried. Meeting adjourned at 7:32 p.m.